

## PLEA

<b>Statements of offence no. / File no(s) :</b>					
Last name		First name		Date of birth	
Address (no. / Street)				Apt.	
City		Province		Postal Code	
Area code	Telephone no.	Area code	Telephone no. (work)	Extension no.	
Email address				Driver's licence number	

**Defendant:** For a parking infraction, only the owner of the vehicle (registration certificate) or the lawyer representing him can enter a plea of guilty or not guilty to the alleged offence.

**Administrator:** For a company, only an administrator, director or an attorney for the company (corporate entity) can enter a guilty or not guilty plea

- ☐ I **plead not guilty** to the offence as described in the statement of offence mentioned above. <sup>(1)</sup>
- ☐ I **plead guilty** to the offence as described in the statement of offence mentioned above. <sup>(2) (3)</sup>
- ☐ I **change my plea, to guilty** for the offence as described in the statement of offence mentioned above and will no longer contest the infraction. <sup>(2) (3)</sup>

### Important notice

- (1) Please note that you **must bring all the documents you wish to submit to the judge for your defence at your hearing** (notes, reports, photographs, sketches or other documents that you deem useful, in paper form, on a USB key or CD).
- (2) Please note that certain offences involve the registration of demerit points to your driving record with the Société de l'assurance automobile du Québec (SAAQ).
- (3) Please note that additional fees will be applied for a guilty plea without full payment and for a change of plea prior to trial as provided by the [Tariff of court costs in penal matters \(C-25.1,r.6\)](#).

<b>Defendant's signature / Authorized administrator (company)</b>	<b>Date</b>		
	Day	Month	Year

**Please return this form completed et signed**

- By fax : 514 872-8271
- By e-mail : [cour-municipale@montreal.ca](mailto:cour-municipale@montreal.ca)
- By mail : Municipal Court of Ville de Montréal  
PO Box 11046, Downtown Station  
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