

## REQUEST FOR SEARCH FOR BUILDING PLANS

The request must be submitted by the building owner or someone authorized by the owner (proof of ownership or authorization required). No copies will be provided without the supporting documents (please attach your documents).

**Date:** \_\_\_\_\_

**Tax account number:** \_\_\_\_\_

**Year of construction:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

Telephone	Home:	Email:
	Work:	
	Cell:	

**Plans requested:**      ☐ Original building      ☐ Alterations

**Media requested:**      ☐ Email

*Please note that:*

- *The search for building plans takes two months;*
- ***No** plans are available for buildings dating from before 1922;*
- *In some cases, **no plans** exist or they are **unreadable** ;*
- *Search fees are **not** refundable.*

Search fees are payable when the request is submitted

Plan copy fees: Depending on the format and applicable rates

**Applicant's signature:** \_\_\_\_\_

**Additional information:**

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Résultats de la recherche (réservé à l'administration)	
<b>Permis trouvés</b>	<b>Demandeur informé le</b> ____/____/____
<b>Identité vérifiée</b> <input type="checkbox"/>	